



Curriculum Vitae Euro pass

Personal information

Name / Surname

Mihaela Constantinovici

Professional experience

Period	01.05.2016 – to date
Position or job held	Personal counsellor of the Minister of Justice
Employer's name	Ministry of Justice
Period	2014 – .2016
Position or job held	Executive Director
Employer's name	Phoenicia Express SRL
Period	.2014
Position or job held	Expert
Employer's name	National Press Agency AGERPRES
Period	22.07.2010 – 01.01.2014
Position or job held	Commercial Director
Employer's name	Co. Equator General Construct SRL
Period	2009
Position or job held	Area Director
Employer's name	Co. Info Rural SA
Period	2007 – 2009
Position or job held	Director Executive / Administrator
Employer's name	S.C. MCS S.R.L.
Period	2005 – 2007
Position or job held	Director General / Administrator
Employer's name	Co. Max Engineering SRL
Period	2004
Position or job held	Commercial Director
Employer's name	SC Maxim Trading Co SRL
Period	2000 – 2004
Position or job held	Director / Member in the Board of Administration
Employer's name	Co. Expo Construct Militari SA
Period	1999 – 2000
Position or job held	Commercial Director
Employer's name	S.C. Ceramic Group of Companies Impex S.R.L
Period	1996 – 1998
Position or job held	Commercial Director
Employer's name	Co. R&D Trading 2000 SRL

Education and training

2017

Babes Bolyai University - Cluj in partnership with Michigan State University

Post-graduate course: Public Administration and Good Governance

2017

Faculty of Juridical, Economic and Administrative Sciences - Spiru Haret University

Master : Criminal Sciences and Criminology

2016

National Defence College

High level post-graduate course: Security and good governance

2013 - 2014

National Defence University Carol I, Faculty of Psychology and Educational Sciences

Department of Military Management and Didactical Personnel Training

Post-graduate course: Psycho-pedagogy 1st & 2nd levels

2013

Romanian Diplomatic Institute

Post-graduate course: Diplomacy and Security

2012 – 2013

Academy of Economic Studies – Bucharest

Post-graduate course: Entrepreneurship Law

2013

Project Manager Diploma in European Funds Accessing

Body of Experts in Accessing European Structural and Cohesion Funds

Trainer Training Diploma

Body of Experts in Accessing European Structural and Cohesion Funds

Security Manager Diploma

Diploma of Risk Evaluator of Physical Security

Human Resources Inspector Diploma

Human Resources Manager Diploma

2018

European Foundation Titulescu

Course: Economy from the interior to the exterior

Period 01.10.1994 – 20.06.1999

Qualification / diploma obtained
Main subjects studied /

Bachelor degree in personnel recruitment and selection
Management;
Human Resources Management;

Name and type of educational institution /
training supplier

**Academy of Economic Sciences – Bucharest / Management Faculty / Section: Social
Management (Academy)**
Str. Caderea Bastiliei No. 1, Bucharest (Romania)

Level in national or international
classification

ISCED 5

**Personal aptitudes and
competences**

Mother tongue

Romanian

Foreign languages known

Self-assessment

European level (*)

English

Spanish / Castilian

Understanding				Speaking				Writing	
Listening		Reading		Participation to conversation		Oral speech			
B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B2	Independent user
B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user

(*) [Common European reference framework for languages](#)

Social competences and abilities

Seriousness, dynamism, perseverance, discretion, balance, initiative, creativity
Capacity to adapt to multi-cultural environments

Organisational competences and aptitudes

Communication, team work, organisational spirit (experience in logistics and in human & material resource management)

Technical competences and aptitudes,

Knowledge of Microsoft Office (Word, Excel), Corel Draw, AutoCAD

Other competences and aptitudes

Capacity to get organised under difficult stressful conditions; completing the proposed objectives; adaptation to difficult (complicated) circumstances: availability and perseverance to improve one's knowledge

Driving licence

B (motor car – 1999)

Additional information

Member in the Board of Administration of C.A.S.A.O.P.S.N.A.J. as representative of the Ministry of Justice

Intermediate Vice-president with the National Defence College Foundation

Member in the European Foundation Titulescu