

PERSONAL DETAILS

Luminița Zezeanu

WORK EXPERIENCE

September 2020 - present

Director - South Muntenia Regional Operational Programme Management Authority 2021-2027**South-Muntenia Regional Development Agency**

- Elaboration and negotiation of the South-Muntenia Regional Operational Programme 2021-2027 with representatives of the European Commission - DG Regio which will finance infrastructure projects in the field of innovation and research, the competitiveness of SMEs, green-blue infrastructure, energy efficiency, transport infrastructure, urban mobility, educational infrastructure, tourism infrastructure, urban renewal and heritage. The value of the programme is 1.5 billion euros;
- Elaboration and negotiation with the European Commission and the European Investment Bank of financial instruments regarding energy efficiency in individual houses in the amount of EUR 100 mn and the establishment of the regional fund for local public authorities in the South-Muntenia Region in the amount of EUR 100 mn for the financing of projects on business and tourism infrastructure;
- Elaboration of work procedures in order to operationalize the South-Muntenia ROP management authority within the South-Muntenia RDA.

July 2019-August 2020

Operational Manager

ALGORITHM Construcții S3 SRL, Bucharest (Romania) (250 employees)

- * Coordinating the Economic, Legal and Human Resources Department and monitoring the activity of the Construction Department, the Mechanical Department to ensure, in time, the necessary resources for the execution of the projects;
- * Improving processes, establishing and implementing the procurement procedure at company level;
- * Implementation of ERP (enterprise resource planning): definition of document flow, definition of rights in the IT system according to new procedures and job descriptions.

August 2017-July 2019

General Manager

Management Authority for the Regional Operational Program

Ministry of Regional Development and Public Administration, Bucharest

Management of the Regional Operational Program financed from the European Fund for Regional Development and from the National Fund (budget 8.4 billion euros). Main attributions:

- coordination of the entire managerial process to ensure a healthy financial management of the program and the achievement of the program's annual absorption target;
- coordination of MA ROP departments in terms of personnel (150 employees) organized in 9 departments and the development of work procedures to ensure good financial management of the ROP allocated budget;
- coordinating and organizing the meetings of the Monitoring Committees for the 2014-2020 ROP;

Curriculum vitae

- ensuring an operative and efficient implementation process for the management of the uncapped guarantee-financial instrument within the Operational Programme Initiative for SMEs (POIIMM), respectively the establishment of the Management Authority, the Monitoring Committee and the Council of Investors for POIIMM;
- reducing the risk of disengagement, at the end of 2018, of the funds allocated to the 2014-2020 ROP by merging the two operational programmes ROP and POIIMM and introducing POIIMM as a priority axis within ROP and negotiating with the European Commission and the European Investment Fund to supplement the allocation of the financial instrument by reallocating the EUR 150 mn ERDF amount;
- development of financing guidelines for ROP beneficiaries (public and private entities) for over 100 project calls, launched in 2017 and 2018, covering the entire ORP budget;
- coordinating the preparation of documents related to the budget programming of sources representing external non-reimbursable funds, as well as those allocated by the state budget for pre-financing, co-financing and financing of ineligible expenses for the 2014-2020 ROP;
- coordination of the preparation and transmission to the Certification Authority within the Ministry of Public Finance of the forecasts regarding the amounts to be included in the expenditure declarations related to the 2014-2020 ROP;
- coordinating the preparation for each financial year of the Management Declaration and the Annual Summary, according to the requirements of Regulation (EU) no. 1303/2013;
- representing the management authority in the relationship with the beneficiaries, national and European institutions.

Main result: ROP implementation and timely absorption of EU funds.

Jan 2017—July 2017 State Secretary

Ministry of Regional Development, Public Administration and European Funds

- reorganization of all management authorities responsible for the implementation of European funds in Romania in order to have unitary procedures and flow of documents for the development of the IT system;
- coordination of the development of the IT system (SMIS) for the implementation and monitoring of projects financed by European funds.

Main achievements: All managing authorities complied with EU requirements and were fully operational in July 2017.

Director

Project Authorization Division, Management Authority for the Operational Programme

Ministry of Regional Development and Public Administration

- development and updating of procedures for the implementation and verification of projects financed by European funds, in particular procedures regarding the verification and authorization of reimbursement applications submitted by project beneficiaries, procedures for verifying public procurements carried out by public and private beneficiaries, procedures for on-site verification of projects;
- elaboration of instructions for beneficiaries regarding the review of technical projects for the execution of works before the launch of public procurement procedures;
- coordination of the authorization process of the expenses requested by the Beneficiaries through applications for pre-financing, reimbursement, payment, makes, as the case may be, the payments to the Beneficiary, following the checks carried out in accordance with the provisions of art. 125 para. (4) let. a), para. (5), para. (6) and para. (7) from Regulation (EU) no. 1303/2013 and coordinates the preparation and submission to the Certification Authority of expenditure declarations related to the 2014-2020 ROP;
- coordination of the resolution of the recommendations made by the European and national audit bodies for the 2014-2020 ROP and the implementation of action plans to remedy the identified deficiencies.

- Aug 2014—Oct 2015 **Project Manager**
S.C. Aqua Financial Consulting SR, Bucharest
- OMV Petrom SA – “Eu – Financing of OMV Petrom projects”, identification and preparation of eligible projects for EU funds.
 - ROMBAT SA – Upgrade of the car battery and the semi-traction unit to increase the quality of products and the competitiveness of SC ROMBAT SA, by purchasing advanced technology and equipment.

- Jul 2006—Jul 2014 **Director/Head of Department**
Project Authorisation Division, Management Authority for the Operational Programme
Ministry of Regional Development and Public Administration
- Supervising the verification of reimbursement applications submitted by the beneficiaries of the operations/projects financed by the European Territorial Cooperation Programmes and the Regional Operational Programme;
 - Assisting auditors and participating in the reconciliation of audit reports;
 - Monitoring of high-risk contracts;
 - Coordinating the recovery process of ineligible funds paid within the EU funds.

- Apr 2004-Jun 2006 **Contract Agent**
Payments Programme Division - PHARE Implementation Agency,
Ministry of European Integration, Bucharest
- The development and updating of procedures for the implementation and verification of projects financed by European funds, in particular procedures regarding the verification and authorisation of reimbursement applications submitted by project beneficiaries, procedures for verifying public purchases made by public and private beneficiaries, procedures for on-site verification of projects;
 - Verification of intermediate payment certificates for infrastructure projects and preparation of payment files;
 - Follow-up and execution of letters of performance and letters of deferred guarantee for works/supply of equipment/services.

- Apr 1999-May 2002 **Economist (Credit Agent)**
Raiffaisen Bank, Bucharest
- Implementation of the banking computer system (ICBS);
 - Conversion of the old database to the new IT system (ICBS) and testing of the new database;
 - Monitoring daily transactions and reports to correct errors;
 - Analyzing the new IT system and proposing its improvement;
 - Verification of the accounting balance of the credit department.

EDUCATION AND TRAINING

- Oct 2002-Sept 2003 **London Metropolitan University (United Kingdom)**
Master's Degree in International Trade



Curriculum vitae

Bucharest Academy of Economic Studies

Sept 1994-Jun 1998

Faculty of Accounting and Management Informatics

English (advanced user - C2), Italian (independent user - B2)

PERSONAL SKILLS

MOTHER TONGUE

Romanian

FOREIGN LANGUAGES

Ability to form a team in order to achieve results.

Social skills

I am able to work under stress and meet tight deadlines. Result-oriented.

Organisational skills

Excellent computer skills: Microsoft Office Package (Word, Excel, Power Point)

Technical skills